DEPARTMENT: Sheriff’s Office

POSITION TITLE: Correctional Officer II

Key

<table>
<thead>
<tr>
<th></th>
<th>Never (0%)</th>
<th>Rarely (1-5%)</th>
<th>Occasionally (6-33%)</th>
<th>Frequently (34-66%)</th>
<th>Continuously (67-100%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not at all</td>
<td>1 - 24 minutes in an 8-hour workday</td>
<td>.5 hours - 2.5 hours in an 8-hour workday</td>
<td>2.75 - 5.25 hours in an 8-hour workday</td>
<td>5.5 – 8 hours in an 8-hour workday</td>
<td></td>
</tr>
</tbody>
</table>

FUNCTIONAL JOB DEMANDS:

1. **Standing/Walking:** Occasionally 6-33% to Frequently 3-66%
   Stands and walks on even surfaces while on rounds and performing various jail duties. Distance is normally less than 500 feet at any one time.

2. **Sitting:** Occasionally 6-33% to Frequently 34-66%
   Sits on office chairs.

3. **Lifting/Carrying:** Rarely 1-5% to Occasionally 6-33%
   Occasionally lifting up to 30 pounds equipment, laundry, meals, and supplies from floor level up to 84 inch level.
   Rarely lifting up to 100 pounds force from floor to waist level when controlling uncooperative inmates or assisting with medical situations. (*Utilization of two person lift is encouraged with lifts greater than 100 pounds.)
   Carrying up to 30 pounds (equipment, laundry, meals, and supplies) up to 100 feet distances on level surfaces and up to 23 steps.

4. **Low Level Work:** Rarely 1-5% to Occasionally 6-33%
   Bend/squat/stoop/kneel while working as low as ground level during pat downs, shakedowns and inmate control measures.

5. **Forward Reaching:** Occasionally 6-33% to Frequently 34-66%
   **Standing:** Reaching up to 24 inches in front of body when moving clothing/laundry.
   **Seated:** Reaching up to 24 inches in front of body at shoulder height when working unit desk.
6. Climbing: Occasionally 6-33% to Frequently 34-66%
   Up and down stairs (23 steps) during daily activities (rounds-conducted at a
   minimum very ½ hour), responding to emergency situations, transporting
   materials (food, clothing, linens) and escorting and controlling inmates up and
down stairs.

7. Pushing/Pulling: Rarely 1-5%
   Dynamic Pushing and Pulling carts, laundry baskets, restraint chair, wheelchair,
   and meal carts with force up to 20 pounds.
   Rarely utilizing forceful pushing/pulling during confrontational situation with
   inmate.

8. Repetitive Gripping/Grasping: Frequently 34-66% to Continuously 67-100%
   Light manipulating/grasping activities throughout workday (laundry, meals,
   finger printing, handcuffs, and tasers).
   Rarely utilizing forceful grasping during confrontational situations with inmate.

9. Twisting: Rarely 1-5%
   Controlling inmate.

10. Running: Rarely 1-5%
   Up to 100 yards responding to emergency situations.