Community Corrections Advisory Board  
December 12, 2019, 7:30 a.m.  
Stearns County Service Center

Present:  Tarryl Clark, Rose Pogatshnik, MaElena Gutierrez, Judge Pearson, Sarah Gibbison, Jason Thompson, Dannielle Bunting, Mike Rivard, Fred Holthaus, Tom Lanz, Josh Kannegieter, Joyce Gertken, Becky Bales Cramlet, Jenn Luberts, Nick Henderson, Scott Ergen, Joy Silbernick, and Sandy Durant

Absent:  Steve Notch, Chong Lo, Deb Anderson and Greg Boelter

Call to Order:  Tom Lanz called the meeting to order at 7:37 a.m.

Pledge of Allegiance

A motion was made by Dannielle Bunting to approve the November 14th, 2019 CCAB Meeting Minutes. Joyce Gertken seconded the motion. Motion carried.

Human Services Advisory Committee (HSAC) Update
- Tom gave an update on the November meeting. Approved minutes are available for the HSAC on the county website.

Veterans Court Protocol
- Nick and Judge Pearson shared stats and stories regarding our veterans. Great information, great work being done to help this population. The court days for this population is the 1st and 3rd Thursday. Judge reminded us that these hearings are open to the public and encourages you to sit in on if you get a chance. If interested, he also recommends checking ahead of time to assure it is a day that would be beneficial to listen to.

Comp Plan Update
- The Department of Corrections approved our 2020-2021 Community Corrections Comprehensive Plan. Mary Dombrowski with the DOC had very nice words to say.
- The Comp Plan will now go to County Board for final approval. This is scheduled for December 17th.
- The Comp Plan is required as part of being a Community Corrections Act County. This allows us the CCA funding to be granted.

Remodel/Move Update
- The remodel and moves across the county continue on. Public Health is in the midst of their temporary space. The plan, as of now, is that the Service Center remodel will be completed sometime in the first quarter of 2020. Then, as of now, it sounds as though they will be starting with the lower level at the Administration Building.

Dashboard Information
- Becky shared information on Transfer caseloads, Pretrial caseloads, DWI’s, Drug Offenses and Intensive Supervision
- Transfer Caseload has been on the rise.
  - 2014 – 531 intrastate (county to county) cases
  - 2014 – 42 interstate (state to state) cases
  - 2018 – 1,006 intrastate cases
2018 – 55 interstate

- **Pretrial Caseload**
  - 2014 – 254 clients as of the last day of the year
  - 2018 – 527 clients as of the last day of the year (there has been some change in data collection)

- **DWI Caseload** – has seen a slight decline. Thinking this may be due to Uber/Lift options, ignition interlock and culture change
  - 2014 – 81 clients as of the last day of the year
  - 2016 – 108 clients as of the last day of the year
  - 2018 – 91 clients as of the last day of the year

- **Drug Offenses** – on the rise. Jason commented on this and said heroin is the biggest problem.
- **Intensive Supervision Program** – has also seen a decline
  - 2014 – 103 clients as of the last day of the year
  - 2016 – 88 clients as of the last day of the year
  - 2018 – 70 clients as of the last day of the year (2017-18 has also seen some change in data collection)

**PO as a Coach**

- This agenda item has been tabled for January.

**Other Business**

- After receiving the information regarding Veterans Protocol, the question was asked if someone from the VA or Veterans Service would be a good fit as part of the CCAB. It’s not a required position in our Bylaws but the representation would be great. Becky will reach out.

_Dannielle Bunting made a motion to adjourn the meeting. Sarah Gibbison seconded the motion. Motion carried. Meeting adjourned at 9:05 a.m._

Next meeting is scheduled for January 9th, 2020, Room 499 at the Administration Center.

Respectfully submitted,

Sandy Durant
Administrative Assistant
Community Corrections Division