

Public Health Task Force Meeting

Date: May 2, 2019
Time: 3:30-5:00 PM
Location: Stearns County Service Center, Room 121B



Facilitator: Renee Frauendienst

Type of meeting: Public Health Task Force
 Note taker: Colleen Rosenow

Attendees: Nancy, Katie, Lori, Jodi, Peg, Katy, Kim, and Steve V.
 PH Staff: Mike, Lindsay, Adam, Jenni, Dani, Melissa, and Brittany

MINUTES

Task Force Business:

- **Welcome/Introductions**
- **Paperwork Review**
- **Review of Charter-Role of Task Force**
- **Review of Task Force By-Laws**
- **Designation of Vice-Chair**
- **Membership discussion**

Discussion: The charter was reviewed, there is little in the duties and responsibilities that have changed. Three additional duties were added include serving as the ethics committee for the division assisting with ethics issues; advocate for policy, environment, and systems changes and serve as the advisory group for the home visiting program. The task force make-up has been changed so it is broader in its representation and some of the communities that are represented have changed. Also, the day of the month and time of meetings has changed and the group will meet only 6 times per year.

The Task Force Operating Procedures were reviewed. Renee highlighted some parts including any work groups formed need to be approved by the HSAC, a work plan needs to be created, the task force can have up to 15 members, task force members are approved by HSAC, and a member's term is 3 years with a 3 term max. Nancy will be the chair and a vice-chair needs to be elected. Special meetings can be called. A quorum is 50% of the current membership. Minutes are required to be kept.

Lori made a motion to nominate Katy as vice-chair. Jodi seconded the motion. Motion carried

Representation on the task force is needed in the areas of business, faith-based, and law enforcement; Renee asked for suggestions. It was suggested to reach out to the sheriff for law enforcement, also to Dave Bentrud. For business, reach out to the Chamber of Commerce and the Greater St. Cloud Development Corp.

Conclusions:

Action items:

Person responsible:

Deadline:

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Item: Vaping and Tobacco 21 Movement - Jenni and Dani

Discussion: Jenni and Dani from the CPP Unit shared a presentation on vaping. Stearns/Benton/Sherburne county Boards have had some discussions on Tobacco 21 ordinance.

Conclusions:

Action items:

Person responsible:

Deadline:

Item: Accreditation-Renee and Jaelyn

Discussion: Jaelyn, the public health assigned accreditation coordinator and she shared a presentation on the process; currently in the preparation phase. An accreditation steering committee is being formed which will include management, Jaelyn, and three subject matter specialists (staff). Others staff will be pulled in as needed.

Conclusions:

Action items:

Person responsible:

Deadline:

Item: NFP and HFA Update;

Review of CQI project-Mary, Adam and Lindsay

Discussion: There have been a few supervisory changes. Adam (the new Family Health Unit supervisor) supervises the HFA staff and Mary now supervises the NFP staff (because the NFP program requires they be supervised by a nurse) along with HPP nurses. Adam shared some information on what is going on in the HFA program including work on updating policies to match the standards. He is also working on meeting with the stakeholders who make referrals to the program; a stakeholder committee was recently formed. He will be going to curriculum training this summer.

A yearly CQI project is part of the MIECHV grant requirement. This year's project centers on breastfeeding. The aim is to increase by 10% or more, the percent of infants receiving human milk of any amount at 6 months of age.

Conclusions:

Action items:

Person responsible:

Deadline:

Item: Home Visiting Expansion Grant with Wright, Sherburne and Benton Counties- Renee

Discussion: The four counties worked together on the grant with Sherburne County as the lead. Benton County does not have HFA or NFP and Sherburne County does not have NFP; Wright and Stearns Counties have both. Stearns will expand both into Benton and Wright will expand NFP into Sherburne. The counties are in the process of establishing a joint powers agreement. Benton will hire a nurse that Adam will supervise and Stearns will hire a nurse that will spend half their time on NFP in Benton. The PHTF may be involved with this at some point.

Conclusions:

Action items:

Person responsible:

Deadline:

Item: Legislative Update-Renee

Discussion: Renee shared a handout regarding a study that found a link in MN between health care, poverty, race, and premature death from MDH. In both the house and senate there are bills regarding telemedicine and VDOT reimbursement. Tobacco 21 is being looked at. Quitline funding is in both the house and senate bill. Also, there is legislation regarding adding e-cigarettes to the Clean Indoor Air Act.

Conclusions:

Action items:

Person responsible:

Deadline:

Item: Meeting Adjournment/Next Meeting

Discussion:

Conclusions:

Action items: Katy made a motion to adjourn the meeting. Lori seconded the motion. Motion carried.

Next meeting – September 5, 2019

Person responsible:

Deadline:

Additional Information